

**Breast Cancer Coalition of Rochester**  
**For Faculty Applicants (PhD, MD, DVM)**  
**2016-2017 Research Initiative Application Checklist**

- Carefully read all instructions.
- 15 hard copies of the proposal must be received at the Coalition by December 30, 2016 by 5:00 p.m.
- Limit proposal to 9 pages, not including the cover pages or the Appendices; no hardcover or binding.
- Write in English, double-spaced with one-inch margins:
  - 12-point type font
  - Pages numbered
  - Applicant's name in the top right hand corner of all pages
- Two "Application for Funding" cover pages.
- Proof of IRB and/or IACUC approval or exemption if applicable.
- Submit in order:
  - Scientific Abstract
  - Lay Abstract
  - Project Description
- Submit appendices containing:
  - a. Detailed Budget
  - b. Written "Budget Justification"
  - c. Details of any additional monetary support, if applicable
  - d. Biographical sketch of the Applicant
  - e. Biographical sketch of Researcher (if not the same as Applicant)
  - f. Preliminary data demonstrating the feasibility of proposed research (if available)
  - g. Literature Cited
  - h. Letters of support from professional colleagues
  - i. Statement and Signature